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THIS FOLDER CONTAINS ALL PERTINENT INFORMATION / DOCUMENTS FROM CASASIA'S (P) TERSONNEL FOLDER FOR PERIOD 1955-1962. (IN MID 1962 CASASIN WENT OVERSERS.)

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PERSONAL HISTORY STATEMENT

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Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtains the answer from personal records. Use the blank pages at the end of this form, for extra details on any question or questions for which you do not have sufficient. clent room. Type, print or write carefully, illegible or incomplete forms will not receive con sideration. 2 وأي أدراعات تشيده

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Sec. 3. APPLIC NOT . GIVE PARTICULARS

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E IF BORN OUTSIDE U.S. WHEN DED YOU FIRST ARRIVE IN THIS COUNTRY? NAA NORT OF ENTRY? ON PASSFORT OF WHAT COUNTRY? LAST U.S. VISA Number Type Place of Leave Date of Leave SEC. 2. PHYSICAL DESCRIPTION

AGE 24 SET MALE BEIGHT 519% WEIGHT 140 RUES BLOWN HATE BLOWN COMPLEXION DARX SCARE FOREHEAD BUILD SLENDER OTHER DISTINGUISHING PRATURES NONE

SEC. S. MARITAL STATUS.

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A. SINGLE YES MARRIED _____ DIVORCED _____ WIDOWED _____ WIDOWED ______ STATE DATE, FLACE, AND REASON FOR ESPARATION, DIVORCE OR ANNULMENT

IF YOU HAVE BEEN MARRIED MORE THAN ONCE - DICLUDE ANNUL-WIZE OR HUSBAND MENTS - USE A SEPARATE SIETT FOR FORMER WIZE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.) NOT APPLICABLE NAME OF SPOUSE __ PLACE AND DATE OF MARRIAGE _ •. • · . . .: HIS (OR HER) ADDRESS DEFORE MARRIAGE CILF State Country • . . • • _ DATE OF DECEASE LIVING OR DECRASED ___ CAUSE . norme was the the Blate 1.2. Country :: PRESENT, OR LAST, ADDRESS . City SL & NO. PLACE OF BIRTH DATE OF BIRTH City State Marting Gounty • • • • IF BORN OUTSIDE US, INDICATE DATS AND PLACE OF ENTRY WHEN ACQUIRED? CITIZENSHIP . TVERE? LAST XXPLOYKE Country OCCUPATION . i some an a that and in an a the set for the EMPLOYER'S OR BUSINESS ADDRESS ICS FROM TO BRANCH ON SERVICE MILITARY SERVICE FROM

COUNTRY ______ DETAILS OF OTHER GOV'T. SERVICE, U.S. OL FORLIGN

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents) L MANS NOT ADDLICABLE INVISTIONSUIP 12. N. C. H

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CITIZENSHIP . ADDRESS L'inte 2 NAME SOR: ATIONSHIP a se to the se 14 Sec. 2 ADDRESS CITIZERSHIP 1048.00 · . 6L A 10 Mr. And AOF RELATIONSHIP S. NAME 1. S. & X CITIZENSHIP ATTORES

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SEC. 5. FATHER (Gipe the same information for steplather and/or guarditic co-a separate sheet) FULL NEW JOHN BENJAMIN STREET, LIVING OR DECRASED LIVINE DATE OF DECRASE Ciuz PRESENT, OR, LAST, ADDRESS ST. PAUL ST., BALTIHOUE-18-MD-USA · * · · · DATE OF BIRTH 21 NOV 1893 PLACE OF BIRTH CENTZEVILLE. MARYLAND the second states IF BORN OUTSILE U.S. INDICATE DATE AND FLACE OF ENTRY N 11-5 WHEN ACQUIRED? BIRTH WITHRE? CITIZENSHIP . · ··· Cornary OCCUPATION AUTO DEALER TAST SUPLOYER EAST END AUTO CO- BALTIMOR! 1. J. . . . ZMPLOYER'S OR OWN BUSINESS ADDRESS FULASKI HWY, BALTHCRE the train of rol . MILITARY BERVICE FROM 1915 TO 1919 _ BRANCH OF STRVICE ALMY AVIATION COUNTRY USA, GT. BRITAIN DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN 10% NONE .

6. MOTHER (Give the same information for stepmother on a sheet)? secarate MARGUERITE FULL NAME ADRIENNE LIVING OR DECEASED FELEATED DATE OF DECEASE 5 DE 1447 CAUSE CANCER PRESENT, OR LAST, ADDRESS MIL FORD AV, BALTIMORE DATE OF BIRTH 14 AVG 1900 PLACE OF BIRTH RCMAYS, DEDME CITIZENSHIP ______USA WHEN ACCUIRED? 1921 (7) WHERET BALTO, MD IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOV. 1919 - NEW YOR OCCUPATION MILLINERY LAST ENDIOYER EMPORIUM WORLD HILLY CO. BUYES EMPLOYER'S OR OWN BUSINESS ADDRESS UNKNOWN, CHICAGO, 111, USA BU A NO. BULLITARY SERVICE FROM NONE TO BRANCH OF BERVICE COUNTRY DISTANS OF OTHER GOV'T SERVICE, U.S. OR FORMION. NONE

SEC. 7. BROTHERS AND SISTERS (Including half, step, and adopted brothest and sisters) 1. FULL NAME HENRI ADRIEN 2 PRESZNT ADDRESS SIMMONS AV. MNO25. HD 2. FULL NAME PRESENT ADDRESS City BL & No State Country Citizenshin ٩., FULL NAME PRESENT ADDRESS Country BL-& No. City Biale Cash 4. FULL NAME ACE First Middle PRESENT ADDRESS BL & No City, Biate Country Citizenship 5. FULL NAME AGE Pirst Middle 1.4 PRESENT ADDRESS 81. & No. City State Country Citizenshi

SEC. 8. FATHER-IN-LAW

OCCUPATION

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ST EMPLOYER

SEC. 9. MOTHER-IN-LAW FULL NAME NOT ADDITCABLE LIVING ON DECEASED DATE OF DECEASE CAUSE PRESENT, OR LAST. ADDRESS 31. D Na. CILF CUUSUS State DATE OF BIRTH __ _ PLACE OF BIRTH IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY CITIZENSHIP . WIEN ACQUINED? WIERRY . 4.75.55 OCCUPATION . LAST EXPLOYER RELATIVES BY BLOOD MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES: SEC. 10. ATTONSHIP GREAT-UNCI HENEN Star 5(7) NAME 204 CITIZENSHIP (FRENCH FRANCE DDDDD 27 RUE A CAVEU MANA LISTRE JULAND GERARD 55 SERND WISINGOS RET ATIONSHIP ADDRESS 20115 1. ELEVATORS BUENOS CITIZANAMIN 3. NAME .. PELATIONSHIP CITIZENSHIP _ ADDRESS He & No. City Arate Couple RELATIVES BY BLOOD OR MARRIAGS IN THE MILITARY OR CIVIL SERVICE OF A THE U.S/OR OF A FOREION GOVERNMENT. SEC. 11. •1 1. NAME CMDR ROBT LEE RELITIONSHIP COUSI 30 USA ADURESS N. U. B. WRGINIA NCRFOLK CITIZENSHIP . City TYPE AND LOCATION OF SERVICE (IF KNOWN) . 2. NAME_ SALATIONSHIP . LOR CITIZENSHIP _ ADDRESS St. 4: 110. City bite Le TYPE AND LOCATION OF SERVICE (IF INOWN) . 3. NAME . _ RELATIONSHIP AGE CITIZENSHIP . ADDRESS H & N.J. City TYPE AND LOCATION OF SERVICE (IF KHOWN) : ? : .

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SEC. 12 EDUCATION PS -63 BALLIFIODE, ADDRESS PIKESVILLE, HD, KA
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COLLEGE U OF MICHIGAN ADDRESS ANN ARBOR MICH, USA
DATES ATTENDED 1945 See P13) DEOREZ B.A. Conditor
SEC. 13. MILITARY, NAVAL OR OTHER COVT SERVICE - U.S. OR FOREIGN
USA ARMY 1/LT FEB 1943-CCT 1948
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SEC. 14. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.
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(MILITARY)

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SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASSED TO RESIGN FROM ANY FOSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS: EXPLAIN? NOT APPLICABLE SEC. 16. GIVE FIVE CHARACTER REFERENCES - IN THE U.S. - WHO KNOW YOU INTL-MATELY - (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.) Chy State Street and Humber BOB ADD ASS-PRESIDIOL MONTEREY CAP AL. GOLDON WALLACE 1. FUE ADD. 2140 CUCLEY. Pito ALTO CAL. JUS ADD UICALIFORNIA BERKELEY (1202 HE MODZE 1 CAL 2 123. ADD. 571 NULTH, OHKLAND 642. CHEATHAN HI JUHH BYS. NDD. UT E. PATAKY EREDERICK M3. TLES. ADD. LCI E. CHURCH FEEDERICK MD DRISCOU T. G. MR ADD TAT KST. NYLESK WASH HER ADD. TOSS. KCYAL ALEXANDRIA VA. 2 H. KUNZMAN ADD. UP. BUREAN DES HUIMES MP INWA ZES. ADD dresses where possible.) Diate Street and Number Cuty EUS. ADD. DERT TAF MA 6802.68 FINNEY WASHINGTON hc. 1. ALEXANDRIA PES. ADD. 2310 VALLEY DY VA. MORRIS CRANE DE BUS ADD BALTIHOZE AN! PHIADELPHA 23. ADD. 3. 118 BRADFORD COOLINES DUB ADD TEPT /STATE AUPSHINGTON <u>bc</u> ADD. 4. MIS

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SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. - (Dive residence and business addresses where possible.) City 61a tu FRANK DUCHAZHE BUS. ADD. TEAVELETS INS. HARTENZO CONN 1 ARS ADD 34 LILLEY W. HARTERD WAN. JAMES KNO HARTFORD Fox 20 BUS, ADD. G. CONN TES. ADD. FRANKLIN DUN ADD 1.0015 ALSET SHAPTFOR S CON ACD. SEC. 19. FINANCIAL BACKGROUND A. ARS YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SCURCED OF OTHER INCOME -B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU MAYE ACCOUNTS NHICHHL BANK HIGHLAND TOWN BANKSUPTCYS C. HAVE YOU EVER BEEN IN OR PETITIONED FOR BANKRUPTCYS N BALTIM BHITHON NO OIVE FARTICULARS, INCLUDING COURT: D. GIVE THREE CREDIT REFERENCES - IN THE U.S. NAME LEE'S 1AC ADDRESS 2424 AV D 25.0 Å 1. 148 NAME HONTGOMERY WARD 2, DERESS 3470 City 3. NAMS ADDRESS SL & No. City Sauce SEC. 20. RESIDENCES FOR THE PAST 15 YEARS FROM 1933 то 1931 PRESSTHAN STE BALTINORE-MI ot. No. FROM 1937 1939 av_ 0541-0 FROM 1439 51-1942 NOUN EAL-City 5 L/L NROM 1942 1942 W 21) - C FRO: 1922 1942 58 MILITA ŤΟ 00 170.00 Coursers FROM 1948 UL ST-TIMCZE, HD TO ā., B: A2125 FROM . SL. No. C.E.SE? Qu Sica te FROM TO BEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES A. FROM JUN 1927 TO SEP 1927 PARIS FRANCE VIEIT 17:21-FROMALL HOA TO JUL HOA NIAGARA DENINSULA CA 32 FROM ST 437 TO JUL 1945 SUNTER

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	UES, SOCIETIES AND OTHER OPGANIZATIONS LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES,
and the second	EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUP- PORT OF, ANY ORGANIZATION HAVE HEADQUARTERS OF BRANCH IN A FOREION COUN-
and the second of the second o	TRYI TO WHICH YOU BELONG OF HATE BELONOSD:
. V	AMERICAN VETERANS COMMITTES (MEMBER AT LARGE)
	DATES OF MEMBERSHIP: NOV 1945 - JAN 1948
	RESERVE OFFICERS ASS'N WASHINGTON- DC USA
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SEC. 23. GENERAL QUALIFICATIONS

B. LIST ALL SPORTS AND BOBBIES WHICH INTERSET YOU: INDICATE DEGREE OF PROFI-CLENCY IN EACH:

SWIMMING, SKING, HORSEMANSHIP, FOOTBALL - GOOD. BASEDALL ICE HOCKEY LACROSSE, VOLISYSALL, BATHINTON- FAIR PHOTOGRAPHIC FROCESSES - STRONG AMATEUR INTEREST.

C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

AN ABILITY TO INRITE, EITHER REPORTORIAL HAVE EDITORIAL HIGHT BE SUITABLE RESEARCH REAR FAP OR SPECIAL PEPOLTS URITING.

D. LIST DELOW THE NAMES OF OOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

NONE	OTHER	THA	A I	DEPT	OF	ARHY	FOR	
COMMIS	SION	AS	CFFICE	=R			•	.`

E. IF. TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

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· ·	SEC. 24	MISCELLANEOUS	*
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	1	A. DO NOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OR, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANI-	•
	, ¹⁶ 6 ¹⁶	ZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF OOV-	· · · · · ·
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		IF "YES", EXPLAIN:	
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		B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? YES IF 50, TO WHAT	•
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	•	EXTENT? OCCHSICNAL WINES AND LIQUOR	
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· . · ·		C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF, COURT,	
		CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO	·
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		D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES?	
		IF ANSWER IS "YES," GIVE DETAILS DELOW:	
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	SZC. 25.	PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:	*
	ø	NAME JOHN B. BELATIONSALE FATHER	
		NAME JUNIT B. ARTICLE RELATIONSRIP	•
		ADDRESS ST. PAUL ST. BALTIMORE MD USA	
		ADDRESS THE ST. PHUL ST. OM UNAUCO 1919 USA	
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·	SEC. 26.	YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HERE-	
		IN WILL BE INVESTIGATED.	
• ,		ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY	
		INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCREER. IF NOT, AN-	
		SWER "NO."	
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SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR ONISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IM-MEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIONED AT ALEXANDRIA, VIRGINIA Matter and space Mathematical Contract of Applicanty CASASTN

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN SACH SUCH PAGE. 14. - I HAVE NEVER HELD A FULL-TIME CIVILIAN JOB,

SINCE I ENTERED THE ARMY DIRECTLY FROM COLLEGE.

19. - I HAVE NEVER BOUGHT ANYTHING ON CREDIT. THEREFORE, I HAVE LISTED THREE CONCERNS WITH WHICH I HAVE TRANSACTED NORMAL BUSINESS.

12.- I ACQUIRED SUFFICIENT CREDITS FLOM THE <u>ARMY JAPANESE SCHOOL AT THE U OF MICHIGAN</u> TO RECEIVE A B.A. DEGREE, IN ABSENTTA, WHILE STILL ON ACTIVE SERVICE. FROM SEP 1942 TO DEC 1942 I COH-

PLETED ONE SEMESTER AT TRINITY COLLEGE, HARTFURD, CONN. CONFIDENTIAL

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GENTRAL INTELLIGENCE AGEN

NOTIFICATION OF PERSONNEL ACTION Conc. 6 Jun. 1555 Fit

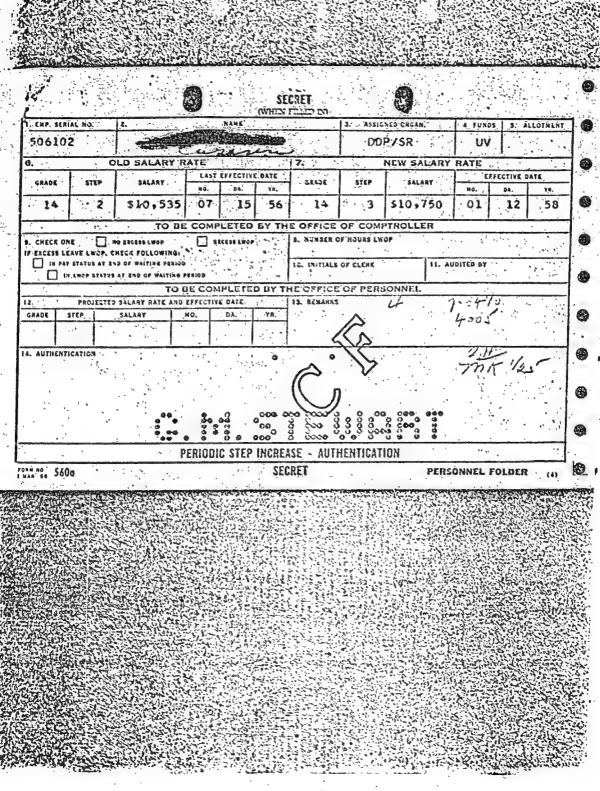
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CENTRAL INTELLIGENCE AGENCY

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IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-569 AND DCI MEMO DATED 1 AUGUST 1955, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

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134-109 Cost Center Nu INOP Now Ca 006102 A REAL PROPERTY. 60 300 Ŷ NEW SALART RATE OLD'SLATT'BAN TYPE ACTION Solary Effective Dan 1.54 ADJ. 6S 14 \$13,250 01/08/61 Gs 14 6 \$13,510 07/08/6 / NO EXCESS LWOP / / EXCESS LWOP IN PAY STATUS AT- END OF WATTING PERIPO 29. HI SO TI S TOTAL LOOP STATUS AT END OF WAITING PERIS IDNANA LIDNAR 233 CLERKS INITIALS AUDITED BY. PAY CHANGE NOTIFICATION Form 560 (4-51) SECRET (WHEN FILLED IN) I. EMP. SERIAL NO. 3. ASSIGNED ORGAN. 4. FUNDS S. ALLOTHENP Ø CDP/SR 7 V-20 005102 4 NEW SALARY RATE OLD SALARY RATE 17. 0 LAST EFFECTIVE DATE EFFECTIVE DATE GRADE STEP SALARY GRADE STEP BALARY . 83 **Τ**#. 38. 94. 80. 84. 0 66-14 \$12990 07 12 59 5 \$13250 01 **C**8 61 4 CS-14 TO BE COMPLETED BY THE OFFICE OF COMPTROLLER 9. NUMBER OF HOURS LWO ۲ Kercess 1wop B. CHECK ONK -----F EXCESS LWOP, CHECK FOLLOWING: IN PAY STATUS AT END OF WAITING PERIOD IL AUDITED BY 10. INITIALS OF CLERK IN LUOP STATUS AT END OF MAITING PERIOD TO BE COMPLETED BY THE OFFICE OF PERSONNEL 12. TIPE OF ACTION 13. REMARKS 14. AUTHENTICATION IS, MI SE THE SHOP Honarg Judskier (27 PAY CHANGE NOTIFICATION OFFICIAL PERSONNEL FOLDER 560 CENTER PARYIOUS EDITION REPLACES FORM SOC. AND SOC. SECRET (4) 0234 1 1 10

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13 September 1960 (Date)

File No. K-1328

MEMORANDUM FOR: Chief, Records and Services Division Office of Personnel SUBJECT : Cause

1. Cover arrangements <u>exercities power</u> have been completed for the above-named Subject.

2. Effective <u>12 September 1960</u>, it is requested that your records be properly blocked **MODENNESS** to deny **NEXEX428676** Subject's current Agency employment to an external inquirer.

3. Operating component must take necessary action to block SESSER telephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

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Chief, Central Cover Division

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cc: SSD/OS Operating Division - SR

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57-41 There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or Heath-incurred on 3 Alecember 1859

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CLAIM NUMBER

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE SIGNATURE OF BCD REP 28 AUG 1919 NOTICF OF OFFICIAL DISABILITY CLAIM FILE 1.50 1076 use PATVIOUS COLTEGE - SECRET 14-21-35)

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EMPLOYEE NOTICE OF RESIGNATION RESIGN EFFECTIVE 4 1/ CAGULAT 1. JECONTINE FOLLOWS To accept private comploquent. SIGNATIOF' OF' ENPLOYEE LAST . BORGING DAY WILL DATE SIGNED 85 Or 23 7 ORWARD CON UNICATIONS, INCLUDING SALARY CHECKS AND BONDS. TO THE FOLLOWING ADDRESS (NUMBER, Street, City, Zone, State) INSTRUCTIONS Items 1 thru 7 The inibiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only and Iteas 9 thru 18a to the action requested, and NOF to the current status of the employee unless specific items remain unchanged. "Category of Employment" should show one of the following entries: Item 5 WAR Regular Summer Part Time Detail Out Consultant Temporary Detail In Military Temporary - Part Time "Organizational Designations" should show all levels of organization Ttem 9 pertinent to identifying the location of the position: Major Component (Director, Deputy Director, etc.) Office, Major Staff, etc. Division or Staff (subordinate to first line) · Branch Section Unit Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization .. Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Item 18b ż Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks. ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned. SECRET. (1,2,2)

STANDARD FORM 144	Co	· •
U. S. CIVIL SERVICE COMMISSION . FPM CHAPTERS LS AND RE	STATEMENT OF PRIOR FEDERAL	ĀND

MILITARY SERVICE

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IMPORTANT: The information on this form will be used in determining creditable service for *leave purposes* and retention credits for *reduction in force.* The employee should complete Part I and the Personnel Office should complete Parts II through IV.

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TRAVEL AGREEMENT BY STAFF EMPLOYEES ASSIGNED TO PERMANENT DUTY STATION OUTSIDE CONTINENTAL UNITED STATES

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1. In accordance with the policy of the Central Intelligence Agency, I agree to serve outside the continental United States a minimum tour of <u>21</u>; months from the date of my arrival at my permanent post of duty, unless said tour is sconer terminated by the Government for its convenience, or it is terminated by the Agency for circumstances that are considered by it to be beyond my control.

2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall pay all return travel and transportation expenses to the United States.

3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

CASASIN

WITTNESS: DAICE OI rersonne

FORM NO. 9112 ALPLACES FORM NO. 55-104

CONFIDENTIAL -----

MIMORANDUM FOR: Secretary, CS/CSB

SUBJECT

Recommendation for Promotion to Grade 65-15

RIFERENCE

Your memorandum dated 8 October 1958

1. The SR Division and the Chief of Station, ______ attached) recommend the promotion of _______ to GS-15.

2. Mr. States was last promoted 16 January 1955. On 17 February 1955 he arrived ______ to sorve as the scalar SS officer in the FE field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of Mr. and the youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, to hold until this time a recommendation for his premotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. Advantage deserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Careor Service and meet definite Division requirements for a senior officer at the GS-15 level.

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CHARLES KATES Acting Chief, SR Division

Distribution: Orig & 6 - Addr

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MEHORANDLM No. 36

TO : Chief of Station FECH : Chief, Soviet Branch

Recommendation for Promotion

and Case Officer for approximately fifteen souths. Based on the knowledge of the south of the southold of the south of the south of the southold of the south o

2. En autotanding and notably versatile during this period. He has engaged primarily in : " liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, realized has bandled a mumber of unilatoral cases most effectively. In the effice, too, as well as in face-to-face operational situations (for this been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended premotion by ability and experience in both the internal and external aspects of the profession. 1 1.322

3. Relative to the more personal characteristics involved in the term managerial ability (judgments are necessarily more subjective but here, too, I consider the second structure of the second structure, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of hig own industry. I is not without his difficulties in the area of personal relationships. He is a purist at times and munifestly impatient in certain human situations where a shung of the shoulders would be the

FJTA-19609

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18 June 1957

st reply.' These characteristics do not always make for the best personal relations bit are frequently obviated by intellect and above all are correctable and are being corrected.

he In sum, and and gualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwaried to Headquarters for com-Bideration in the current mid-year lists.

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TOs	Chief, SR	• •	25 Nover	1958
FROM:	Chief of Stat	ion,		
SUBJEC	T: Premotion of		BALL CASA	SIN C
REFERA	CICE: (R	YBAT) dated 11 Oct	1957	

18-13

1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on "A dated 28 May 1958. Inismuch as Baker was then at Headquarters on TDY, we requested that he review this fitness report and assumed that in doing so he would also discuss with Maury in promotion, which both he and Nelson felt was to be strongly recommended.

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WILLIAM E. NELSON

18 June 1957

= CASASIN

COFY

Attachment to

MORANDUH NO. 101

Chief of Station

FROM: Chief, Soviet Branch CASASIA Recommendation for Promotion SUBJECT:

align has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of Restriction as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accormodate such a promotion. (1)

2. Remainsoperational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, managed has been cutstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way. back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Felstive to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider the states, to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. Received is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shouliers would be the best reply. These characteristics do not always make for the best personal relationships but are frequently obviated by intellect and above all are correctable and are being corrected.

4. In sum, the second s

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MENORINDUM FOR: Chairmán, CS Career Service Board SUBJECT : Nominations for Promotion to GS-15 REFERENCE : Memorandum dated 14 May 1958 from Secretary, CS Career Service Board

1. After reviewing GS-14 employees assigned to the SR Division, I wish to again recommend the promotion of CASASIN International Chief, Soviet Branch, to GS-15. I concur also in the attached recommendation for the promotion of The propared by the Chief of Base, Barlin. 'M office

2. The Chief of Station, and I recommended CASASIN Share's promotion in December 1953. This carlier recommendation presented the personal qualities of Mr. I wish simply to point cut at this time that since early 1954, Mr. Harding has more than fully discharged responsibilities at the GS-15 lovel. I believe that it is definitely time to elevate him to the level at which he has been performing more than satisfactorily for over 5½ years.

CHARLES KATEK

1 June 1959

CHARLES KATEK Acting Chief, SR Division

Distribution: Orig & 6 Addressee w/att

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SECTION N. FUTURE PLANS

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2. NOTE OTHER FACTORS, INCLUDENC PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

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	FOR THE SUPERVISOR This report is designed to help	you expless your evoluation of	your subordinate and to transmit	•
	this evaluation to your supervisor and senior offic nate where he stands with you. Completion of the	report can help you prepare f	or a discussion with him of his	
• •	střěnáthi and walnesses. It is also organitation under conditions specified in Regulation 20-370; 1	policy that you show Part. I of th this recommended, that you read th	as report to the employee except be entire form before completing	t state and the second s
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under conditions specified in Regu any question, if this is the init	lation 20-370. It is recom tial report on the employe	mended that you read the entire form before complete e, it must be completed and forwarded to the Office
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FE, JAPAN		Area Cus Officer
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	John E. Baker	
CTION C.	JOB PERFORMANCE EV	ALUATION
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NASSATIVE DESCRIPTION OF MANHER OF JOB PERFORMANCE

SECTION E

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In most respects, this officer is one of the best I have known in this agency. He has a broad and deep howledge of his target area, as will all bit his "host" country; an excellent and proven degree of operational "know-how"; the ability to write and speak lucidly and effectively and with apparent ease; and a very high degree of motivation and devotion to duty. He can be expected to continue his dynamic and imaginative pursuit of a most difficult target. It is no opinion that this officer has great potential and is ready for increased responsibilities which would involve the promotion for which he has been recommended. As for training, a good managerial course might help to bring into even sharper focus his many talents.

> This report has been prepared in accordance with F E Division standards which recognize the principle of rating the individual against the group. Thus an 'average' rating reflects an entirely satisfactory performance.

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SECTION F	CERTIFICATION AND COMMENTS
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·	ortify that I have seen Sections A, B, C, D and E of this Report.
9 November 1961	SIGNATURE OF EMPLOYEE STATISTICS AND AND AND AND AND AND AND AND AND AND
	BY SUPERVISOR
NOT HAS EMPLOYEE HAS BEEN	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
Twelve	
·	IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.
EMPLOYEE UNDER MY SUPE	RVISION LESS THAN 90 DAYS REPORT MADE WITHIN LAST 90 DAYS
OTHER (Specify):	
9 November 1961	SR/Chief of Plans and Operation
	BY REVIEWING OFFICIAL
I WOULD HAVE GIVEN THIS E	EMPLOYEE ABOUT THE SAME ETALUATION.
I WOULD HAVE GIVEN THIS E	EMPLOYEE A HIGHER EVALUATION.
I WOULD HAVE DIVEN THIS E	EMPLOYEE A LOWER EVALUATION.
I CANNOT JUDGE THESE EVI	ALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.
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6 August 1962 QARCENE LEADER CASAS Memorandum in Lieu of Fitness Report Subject: 2000 200 200 200 And Series **Man**te My last statements concerning the performance of should be extended to cover the remainder of his service as Chief of SR/6. He departed headquarters for a field assignment 31 July 1962. Chief of Operations and Plans SR Division/ CONCUR: Chief, SR Division

